

## Memorandum

Date: June 24, 2010

To: Office of Inspections

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Border Division

File No.: 601.9857.16472

Subject: SAN DIEGO AREA'S FOLLOW UP RESPONSE TO FISCAL CONTROLS  
INSPECTION

Attached is San Diego Area's follow up response to the Fiscal Controls Inspection recently conducted by departmental personnel.

The Area commander has closely reviewed the findings and recommendations contained within the final report and concurs with the evaluator's findings.

I concur with the commander's actions in this matter and am satisfied identified deficiencies are being properly addressed. San Diego Area will complete a follow up memorandum by July 15, 2010.



G. A. DOMINGUEZ, Chief

Attachment

cc: San Diego Area

*Safety, Service, and Security*

**M e m o r a n d u m**

Date: June 14, 2010

To: Border Division

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
San Diego Area

File No.: 645.13130.A15201

Subject: CHAPTER 4 FISCAL CONTROLS AUDIT FOLLOW UP MEMORANDUM

This memorandum serves as follow-up for San Diego Area Chapter 4 Fiscal Controls audit dated March 30, 2010. According to HPM 70.1, Chapter 12-4, Section 3. The combination to our safe will be changed when it becomes known to an excessive number of employees, or if any employee having knowledge of the combination leaves the employment of the agency, or no longer requires the combination in the performance of his or her duties. The follow up items being referenced from the CHP 680G, Inspection Program Chapter 4 Fiscal Controls audit sheet are the following:

7. Was the lock combination changed when an excess number of employees were aware of the combination, transferred out of the Area, or no longer require access. No, due to scheduling conflicts and cancellation of appointments by the vendor, the combination to the safe has not been changed yet.
8. Is the safe securely anchored to the building? No, due to scheduling conflicts and cancellation of appointments by the vendor, the safe has not been secured to the building yet.

San Diego Area will complete a follow up memorandum in 30 days.



R. K. STEWART, CAPTAIN  
Commander

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